



MAHARASHTRA EDUCATION SOCIETY'S

CONSTITUTION

Registered Under:

1. Societies Registration Act. 1950
Bombay - 460/1989 G.B.B.S.D
2. Bombay Public Trust Act 1860
B.P.T. No. F-13644/1990 (Bombay)

H.K. Campus, Adj. Mhada Complex, Pratiksha Nagar, Oshiwara, Jogeshwari (W), Mumbai - 400 102.
Tel. No. 022 - 26774639/26788709/26788462 Fax No. 022 - 26790095

Memorandum of Association
(AIMS AND OBJECTS)
MAHARASHTRA EDUCATIONAL SOCIETY,
MUMBAI

Name of the Society : MAHARASHTRA EDUCATIONAL SOCIETY, MUMBAI

Address : The Registered office of the Society shall presently be at H.K. Campus,
Adj. Mhada Complex, Pratiksha Nagar, Oshiwara Jogeshwari (W),
Mumbai – 400 102.

Aims and Objects of the Society:

- a) To establish, administer, manage and run Primary, Secondary, Higher Secondary Schools, Colleges of Higher Education, Vocational, Technical, Professional, Managerial and Medical Education Institutions for Boys and Girls of our country, with the object of preparing them for various examinations of the Boards, Institutions, Organizations, Bodies and Universities concerned with the ultimate object of developing educated young persons with sound physique, sound mind, sound morals, scientific temperament and national outlook for overall development of their personality by establishing Educational and Social Institutions, Residential Schools, Professional and Non-Professional Colleges, Hostels, Hospitals, Sports and other training Institutions in the State of Maharashtra and elsewhere. It will be Hindi Linguistic Minority Educational Society for the purposes of Article 30 (1) of the Constitution of India for Hindi speaking people in particular and others in general,
- b) To provide for imparting knowledge of Marathi, Arabic, English, Hindi, Persian, Urdu and other regional languages of the Indian Union and if necessary some important foreign languages also.
- c) To afford opportunities for research works in Arts, Commerce, Science, Education, Medicine, Dental, Pharmaceutical, Technical, Managerial and Industrial areas
- d) To work for the general and social welfare and educational upliftment of the people of our country
- e) To organize, debate and discuss, social and cultural programmes for strengthening the spirit of national integration and creating national awareness.
- f) To adopt suitable and appreciate measures consistent with the aims and objects of the Society.

RULES OF MAHARASHTRA EDUCATIONAL SOCIETY,

H.K. Campus, Adj. Mhada Complex, Pratiksha Nagar, Oshiwara, Jogeshwari (W), Mumbai – 400 102.

I. DEFINITIONS :

In these rules and regulations the following expression shall have the following meaning;

- i)** "Society" Means Maharashtra Educational Society, Mumbai."
- ii)** "General Body" Means the General Body of the Society and shall consist of Founder Members and all Life Members.
- iii)** "Founder Members" means the First Board of Trustees consisting of seven members only out of which at least two shall always be ladies. In case of vacancies arising by resignation or death of any member, it will be filled in by the majority of the remaining Founder Members.
- iv)** "Life Members" means those members who themselves pay Rs. Two lakhs or collect the same amount as the donation for the Society.
- v)** "Visitor" means Very Important Persons, Intellectuals, Scholars, Educationists, Administrators, etc. or other dignitaries who shall be invited by the Managing Board to head any committee or meeting for a particular occasion or for any assignment, but do not have any part to play in day-to-day affairs of the Society.
- vi)** "Managing Board" means seven Founder Members and plus members elected one each from Life Members.

II AREA OF OPERATION :

For all or any of the aims and objects specified in the memorandum of Association, Society shall operate and function at any place (s), in the State of Maharashtra or else where in the country.

III BOOK OF ACCOUNTS & OPERATION OF BANK ACCOUNTS:

The accounting year of the Society and all its institutions shall be 1st April to 31st March for each year. The Society and all its Institution shall maintain all books of accounts, registers and records in accordance with the law and rules for the time being in force. All Bank Accounts of the Society shall be operated by any two of the three Office Bearers namely the President, the General Secretary and the Treasurer of the Society. The accounts of the Society and all its Institutions shall be audited annually by a Chartered Accountant appointed by the Managing Board.

IV FUNDS, LOANS AND THEIR UTILISATION:

- a) The Society may raise funds, loans and advances with or without mortgaging immovable properties of the Society. These loans and advances will have to be paid back to the individuals and Institutions as per the commitment of the Society at the time of taking the loans or advances.
- b) The funds may be raised by Admission Fees, Tuition Fees, Govt. Grants, Membership Fees, Any other Fees, Donations, and receipts of Deposit
- c) The Society may raise funds in such a manner as may be thought it by the Society.
- d) The entire funds of the Society Primarily shall be used on Aims and Objects of the Society and surplus if any shall be invested in any suitable way at the direction of the Managing Board.

V PROPERTIES OF THE SOCIETY

For all or any of the Aims and Objects specified in the Memorandum of Association, Society may purchase or take on leases or in Exchange hire or mortgage otherwise acquire any immovable property and build structures or buildings or demolish or sell or otherwise deal with the same as the Managing Board thinks fit and proper

VI VESTING OF PROPERTIES

The Society properties shall vest in the Managing Board and shall be administered and managed by it according to the provision of the society.

VII MEMBERSHIP AND PROCEDURE OF ENROLLMENT

The membership of the Society shall be open to life Members only. The persons desirous to be members shall apply in the prescribed form and submit it to the Society duly signed by them. Before applying for membership they have to fulfill the conditions of payments or collections of donation for the Society as mentioned earlier. Application to the Membership of the Society shall be accepted by the majority of the members of the Managing Board present at the meeting. Applications for the membership may be rejected by the Board, if in the opinion of the Board the applicant has malafide intentions in becoming the member.

VIII. DISQUALIFICATION OF MEMBERSHIP:

Any member from all categories shall be disqualified from the membership, by the Managing Board by two-thirds majority if:

- a) He / She became of unsound mind or physically unfit to attend the affairs of the Society.
- b) He / She acts or behaves against the interest of the Society.
- c) He / She fails to attend the meeting of the Managing Board or meeting of any committees for three times in succession without previous intimation and reasonable grounds.

IX. GENERAL BODY MEETING:

- a) The General Body shall meet at least once in a year as soon as possible, but within three months of the close of the financial year.
- b) The President may at any time call a General Body Meeting in his own authority, by giving notice as required by rules to consider any question or decision affecting the general welfare of the Society.
- c) All questions before the General Body, shall be decided by the majority of votes of the members present and in case of equality of votes, the President of the meeting shall have the casting vote.

X. MANAGING BOARD AND ITS OFFICE BEARERS:

- a) The composition and the members of the Managing Board shall be as defined here in these rules (refer to Definition No. 1 (viii)).
- b) The Office Bearers of the Society and the Managing Board shall be one and the same and hence there will be no election for the Office Bearers of the Society.
- c) The following shall be the Office Bearers of the Managing Board and the Society. They will be elected from amongst the Founder Member only.
 - 1) President
 - 2) General Secretary
 - 3) Treasurer
- d) The President, General Secretary, and the Treasurer shall hold office for five years. They shall however, notwithstanding the expiration of their terms, continue to hold office until their successors take their places. The retiring Office Bearers will be eligible for re-election for any number of terms and for any post in the Society.
- e) The casual vacancies in the Board occurring due to , retirement or resignation or any other reasons shall be filled in by the remaining members from the same category only.

XI. MEETING OF THE MANAGING BOARD, ITS QUORUM AND ITS NOTICE:

- a) The Board may hold its meeting as and when required but shall meet at least once in three months.
- b) Quorum: 5(five) members of the Managing Board will form the quorum for the meeting.
- c) At least 7 days notice shall be given for an ordinary meeting of the Managing Board. In special circumstances, the President is authorized to hold the meeting with at least 24 (twenty-four) hours notice.
- d) All questions before the Managing Board shall be decided by the majority of votes and the President shall have a casting vote.

XII. FUNCTIONS OF THE MANAGING BOARD:

Without prejudice to the General Authority to carry the affairs of the Society, the board shall exercise the following powers:

1. To purchase, take on lease or exchange, hire or otherwise acquire anything that may be deemed necessary or convenient for the purposes of the Society and to construct, improve, alter, maintain, lease, mortgage, dispose off, all or any part of the property, movable or immovable of the society.
2. To accept any donations, contributions, Government Grants, gifts, transfer of property, movable or immovable, if required even with any special condition, in favour of the society.
3. To adopt and approve the annual report of the society and all its institutions together with the audited statement of Accounts for the pervious year on completion of the preceding financial year.
4. To maintain a complete list of movable and immovable properties of the society and to examine and check the accounts and stocks of the Society.
5. To institute, defend or compromise suits or legal proceedings.
6. To frame, amend and regulate the rules and standing orders from time to time not inconsistent with the Aims and Objects of the Society.
7. To sanction, contingent, travelling and other allied expenses to its office bearers, members, employees or other persons who are assigned duties by the Society.
8. To appoint such other committee (s) from time to time as it deems necessary for its smooth working. The decision of such committee (s), shall be recommendatory.
9. To give loans, scholarships, prizes and monetary assistance for furthering any of the objective of the Society.
10. To approve the enrollment of suitable persons as Life Members of the Society.
11. To start, conduct and manage all types of Educational, Social, Cultural, Charitable, Research and Sports Institutions.
12. To consider and if thought fit to adopt any necessary additions, alterations or amendments submitted by any of the bodies or committees appointed by the Managing Board.
13. To be responsible for maintaining discipline in the institutions of the Society and where necessary to take disciplinary action including dismissal from service against any employees (s) of the Society and its institutions.
14. To appoint all kinds of staff of all institutions f the Society or to approve if found fit the appointment of staff recommended by the school committee(s), or expert committee (s), a s required by the authorities from time to time for different types of Educational Institutions.

XIII FUNCTIONS AND ELECTION OF OFFICE BEARERS:

1. Election of the President :

The President will be elected by the Founder Members of the Managing Board by the majority of votes.

2. Functions And Power of the President :

- a) To preside over the meeting of the Board and General Body.
- b) To sanction regular recurring expenditure such as salary of staff, rents, electric charges, taxes, Govt. Municipal Taxes, Telephone charges, miscellaneous expense and any other expenditure, which are required for smooth conduct of the Institutions.
- c) To control the staff of all institutions and generally supervise their work and grant leave to the Remunerative staff of the Society.
- d) In case of insubordination, neglect of duty or breach of discipline, to punish and take such disciplinary actions which are necessary and get approved in the next meeting of the Managing Board.
- e) To supervise the administration of the Society, Colleges, Institutions of all kinds opened /Conducted by the Society. The President may delegate some of this power either to the General Secretary or to the Treasurer.

3. Election of General Secretary:

The General Secretary will be elected by the Founder Members of the Managing Board by Majority of votes.

4. Function of General Secretary :

- a) Under the directions of the President, shall call the meeting of the Managing Board and meeting of the other committees and prepare the report accordingly.
- b) Will carry out the organizational work for the development of the Society and all its Institutions.
- c) Will generally supervise the working of the Society and its institutions.
- d) Will attend the legal affairs of the Society and its all institutions.
- e) Will write the Minutes of the meeting of the Society and the Managing Board, and maintain all the records.
- f) Will conduct and attend all correspondence of the Society and Managing Board and prepare the Budget jointly with the Treasurer.

5. Election of the Treasurer :

The Treasurer will be elected by the Founder Members of the Managing board by Majority of Votes.

6. Functions of the Treasurer :

- a) The Treasurer shall cause to maintain regular books of accounts of the Society. He / She shall supervise, check and control the books of accounts maintained by the Society and by all institutions and prepare, jointly with the Secretary, the budget of the Society and all its institutions.
- b) Will maintain annual inventories of the property belonging to the Society and all its Institutions and also documents and other important papers of the society.
- c) Will get accounts audited at the close of the year for placing before the Managing Board for adopting and also to get the accounts audited as and when necessary.

XIV. AMENDMENT IN THE RULES AND REGULATIONS :

Any addition, alteration, omission or commission or change in the rules and regulations of the society will be effected by two-third majority of the members present at the Managing Board Meeting and these changes shall take effect from the date of passing the resolution.

XV. AMENDMENT IN THE NAME OF THE SOCIETY AND ITS AIMS AND

OBJECTS:

Any change in the name of the society and in its aims and Objects or amalgamation, in future, shall be done by unanimous decision for the Managing Board according to the rules of the Societies Registration Act. 1860

XVI. GENERAL :

All registered documents creating a charge or obligation of the society shall be signed by the President, the General Secretary and the Treasurer jointly.

XVII. DISSOLUTION :

If it is proposed to dissolve the Society, the procedure for dissolution laid down in the Societies Registration Act. 1860 will be followed.

Members of the Managing Board of MAHARASHTA EDUCATIONAL SOCIETY,
Oshiwara, Jogeshwari (W), Mumbai-400 102.

1.	Prof. Javed Khan	M.Sc. B.Ed. (University of Mumbai) Ex-Education Minister, Maharashtra	President
2.	Mrs. Humera J. Khan	B.Sc. B.Ed. (University of Mumbai) Principal – Oriental Public School & Junior. College	Treasurer
3.	Mr. Azeem J. Khan	B.E (University of Mumbai) M.S. (Computer Science) Washington University, USA.	General Secretary
4.	Dr. Saba J. Khan	M.B.B.S. , D.N.B. Bharti Vidyapeeth, Pune Medical Practioner	Founder/ Trustee
5.	Miss Sana J. Khan	B.Com., M.A, M.Ed (University of Mumbai) Lecturer in B. Ed College	Founder Trustee
6.	Mr. Waseem J. Khan	B.E. (V.J.T.I) (University of Mumbai) M.S. (Electronic) Columbia University, USA	Founder Trustee
7.	Dr. Kaleem J. Khan	M.B.B.S , MD (University of Mumbai) Medical Practioner	Founder Trustee
8.	Adv. Ayaz Ahmed Khan	M.A., LLB (University of Mumbai) Notary Public, Adv. High Court, Mumbai	Trustee
9	Prof. Mazharuddin B. Ahmed	M.Sc., B.Ed. (University of Mumbai) Ex-Vice Principal – Maharashtra College, Mumbai - 400 008	Trustee
10	Mohd. Ferooq Mansuri	Matriculation Businessman	Trustee



ASPIRE. EXPLORE. ACHIEVE